



## **EXPRESSION OF INTEREST**

### **For Project: Small Streams Synthesis Report - Editing and Publishing**

#### **1.0 BACKGROUND**

The Bulkley Valley Research Centre (BVRC) is an independent, not-for-profit society conducting credible, relevant, high-quality, interdisciplinary research on natural and cultural resources. We create learning and extension opportunities for both our members and the community through workshops, conferences and other networking events, and support our community by promoting the region and investing locally. The BVRC has an extensive local network of scientists and researchers associated with the Centre that it can draw on for this project. The BVRC will share the results of this project.

The Ministry of Forests, Lands, Natural Resources and Rural Development (FLNRORD), Prince George Region, may advise BVRC on technical aspects of the project and identify potential agencies and technical experts to engage.

#### **2.0 SCOPE OF WORK**

The BVRC is seeking expressions of interest for the review and collation of a Small Streams Research Report followed by facilitating the publication of the report under the Special Report Series through the Queen's printer (example report: <https://www.for.gov.bc.ca/hfd/pubs/Docs/Srs/Srs10.pdf>).

#### **2.1 Project Overview**

Small stream riparian management research has been ongoing in the Omineca Region since the implementation of the Prince George Small Streams Study. This project was initiated in response to concerns that BC forest management legislation (FPC and FRPA) does not require retention around small fish-bearing (S4) or non-fish-bearing (S6) streams, which comprise the majority of channel length within a watershed. This was in contrast to federal fisheries policy that recommended a 30m reserve recommended to protect fisheries habitat. To address this discrepancy, a provincial, federal, and industry collaborative research project was initiated in 2000 to assess the Prince George District Manager's Policy (1999). That policy identified a series of riparian prescriptions based upon riparian stand conditions, the minimum level of retention recommended being of 10 merchantable trees per 100m of channel length

(<https://www.for.gov.bc.ca/hfd/pubs/Docs/En/En100.pdf>)

The report published under this contract will provide a detailed synthesis of the project and other work including management recommendations and THLB implications.

The project will commence by March 13, 2018.

## 2.2 Deliverables

Without limiting the scope of work, the Contractor shall carry out the main items of work described below, and will identify progress and challenges in bi-weekly short reports (<1 page) via email to the contract authority.

After receiving the draft report, the consultant will:

- 1) Provide a qualified review of the draft report and collate revised chapters as per production services requirements.
- 2) Manage publication production through Queen's Printer productions services including proof review/correction after the revised chapters have been submitted.
- 3) Provide publication payment (estimated at \$10,000).

## 2.3 Payment Schedule

Payment will be based upon the Contractor's completion of tasks as evidenced by the production of the specified deliverables listed above. Payment will be made only after receipt of such deliverables and acceptance thereof by the Contract Authority.

<b>Deliverable</b>	<b>Payment Amount (% of contract value, inclusive of taxes)</b>
Published Report	100%

## 2.4 Budget

The maximum budget for this project is \$13,170, inclusive of publishing costs.

### **3.0 EXPRESSION OF INTEREST**

The Contractor will be qualified to provide a review of the small streams project and will have experience with forest and riparian management and legislation in BC.

The Contractor will be skilled in editing and collating documents with multiple chapters written by different authors.

The Contractor may have experience managing publications through Queen's Printer.

3.1 The expression of interest (EOI) need not exceed 2 pages in length. The EOI must:

- Provide a workplan outlining schedule of activities and budget.
- Briefly describe the personnel of the project team, areas of responsibility, time allotted and charge out rates.
- Provide a brief description of any similar projects undertaken.
- Propose a due date for final report.

3.2 The proposal deadline is 1 week from submission to BVRC members.

### **4.0 CONTACTS**

#### 4.1 Contract Authority

Leigh-Ann Fenwick, Executive Director  
Bulkley Valley Research Centre  
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Smithers, BC V0J 2N0  
250-847-2827  
[leigh-ann.fenwick@bvcentre.ca](mailto:leigh-ann.fenwick@bvcentre.ca)

### **5.0 PROPOSAL EVALUATION**

1. Demonstrated qualifications to undertake a review of small streams project... /5
2. Demonstrated experience and skill in editing and collating documents with multiple chapters written by different authors .... /5
3. Work plan feasibility .... /5
4. Date of Final Report .../5