

## Minutes of the Meeting of the Bulkley Valley Research Centre (BVRC) Board of Directors

**Date:** February 28, 2017, 12:00 pm

**Location:** The Aspen Lounge, Smithers, BC

**Present:** Adrian de Groot, Laura Guillon (recording), Johanna Pfalz, Don Morgan, Darryl Hanson, Michael Price, Wade Brunham, Brian Edmison

**Absent:** Richard Overstall, Phil Burton, Alan Baxter

Topic and Discussion	Motion	Action	Due Date	Responsibility
<b>1: Approval of Agenda</b>				
	Brian moved to accept, Johanna seconded, All in favour - passed			
<b>2: Approval of January 24, 2017 minutes</b>				
Circulated by Adrian	Don moved to accept, Adrian seconded, All in favour - passed			
<b>3. Agenda items from previous meetings</b>				

<p>Strategic planning, report of the subcommittee</p> <ul style="list-style-type: none"> <li>• Rearrange the goals (1 becomes 3).</li> <li>• The largest changes made were changing numerical targets that seemed unrealistic to more realistic or general targets and the tables were condensed into one, making it easier to read.</li> <li>• The board felt the strategies in the goal “A Sustainable and Vibrant Centre” should be more specific by separating out the relationships we are targeting to build and adding more metrics. For example, have x number of meetings with FN and x number of collaborations with government. This should give results, not just a document on a shelf.</li> <li>• For the goal: “Expand and promote the capacity for research that supports sustainable natural and cultural resource management”, separate the strategies for each relationship (OW, Gitxsan, FLNR, Specific industries). Keep the target as an umbrella, specify the strategies.</li> <li>• We lose opportunities when no one on the board or in operations is in the loop. Adding someone from FLNR (forests, lands, natural resources) to the board is a goal. They have had a huge changeover, people used to know what the center was doing but not anymore. Try to add this to the plan.</li> </ul>		<p>The subcommittee will make the requested changes, the board and operations will review the plan and approval will be scheduled for April's meeting.</p>	<p>April's board meeting</p>	<p>All board members</p>
<p>FREP – report on opportunities</p> <ul style="list-style-type: none"> <li>• Will follow up and present a plan. This could set a framework for other cases where the centre can help facilitate as a trusted third party (e.g. Environmental Stewardship Initiative, Exploration Group).</li> </ul>		<p>Continue to work on a plan</p>	<p>April</p>	<p>Alan, Don, Brian</p>
<p>AGM Planning – Board membership, Jim Pojar and Irving fox awards</p> <ul style="list-style-type: none"> <li>• Phil will be stepping down, several other board members have not decided yet.</li> <li>• Only one nomination for the Jim Pojar award has come in. The subcommittee will discuss whether awards will be given this year.</li> </ul>		<p>Confirm board membership, Discuss awards</p>	<p>March 13, 2017</p>	<p>Adrian, Don</p>
<p><b>4. New Business</b></p>				

<p>Staffing and communication structure between board and staff</p> <ul style="list-style-type: none"> <li>• Rick is looking into a strategy to step back as ED, but still be involved with the center. He has strong relationships we do not want to lose.</li> <li>• The new board will need to decide how to structure operations going forward.</li> <li>• Laura Guillon has stepped into an administration role at the office for the time being as Joanne needed to quickly leave the role. The board will discuss posting the position in the future.</li> </ul>		Place on agenda for April's meeting		
<p>Cross posting events put on by the BVRC and Smithers Exploration Group</p> <ul style="list-style-type: none"> <li>• To get more exposure, we will have communications from each group stay in touch.</li> </ul>		Get Melissa in touch with the Exploration Group	March 3, 2017	Laura
<p><b>5. Adjourn Meeting</b> Next Board Meeting is AGM Tuesday March 21, 2017</p>	Adrian motioned to adjourn			