

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting – Minutes
June 27, 2012

Present: Sybille Haeussler (Chair), Irene Ronalds, Rick Budhwa (RPM), Don Morgan, Phil Burton, Brian Edmison, Greg Knox, Harvey Tremblay

Absent: Adrian de Groot, Laurence Turney, Alison Beal, Tony Pesklevits, Regina Saimoto

1. Acceptance of Agenda

Brian moved to accept, Don seconded, approved.

2. Approval of May 28 Minutes

Brian moved to accept, Greg seconded, approved.

3. Annual Operating Plan Approval (Rick, Don)

The document presented was a good start at interpreting the 5 Year Strategic Plan to the operational level. A balance needs to be struck between ensuring that the strategic plan is followed, but that it does not become overly bureaucratic. However, more specifics are needed so that the Operational Plan reflects what Rick and Kirsteen do day to day, and so that more measurable targets are identified and tracked.

Action: *Rick and Kirsteen to identify other activities that go on day to day that need to be reflected in operational plan – for discussion in the fall.*

Action: *Acknowledge that this is a big step forward, and approve it subject to targets being more measurable, and that the day to day activities of Rick and Kirsteen are better reflected in the plan. Time-line is by mid-September.*

4. Strategic Plan Review (Sybille, Don, Rick, Greg)

The present goals are procedural versus, as Alison was suggesting, the “goals that we stand for”. ie. A new goal that we are working on is to act as a conduit for setting up trusts. We need to have a discussion on how what we are doing is meeting our goals. This could help us identify what we are missing and or spur our imagination. The research plan will also help identify the main themes that we stand for as a group.

Action: *Sybille and Harvey to conduct a SWAT analysis of the Strategic Plan over the summer (strengths, weakness, opportunities, and threats).*

September meeting will be devoted to Strategic Planning.

Action: *Research planning subcommittee to set a date to meet following September meeting.*

5. Letter from Babine Watershed Monitoring Trust (Sybille, Kirsteen)

The letter clarifies the relationship between the BWMT and BV Centre. BV Centre has an annual contract from them to provide administration services. BWMT has experienced a conflict with a contractor recently and is also being audited for charity status.

***Action:** Rick to contact contractor to get further information on apparent conflict that occurred recently and to determine whether BWMT has its own dispute resolution process.*

***Action:** Sybille to draft reply letter acknowledging letter and agreeing with it, pending further information from Rick.*

6. Awards Committee Update (Regina, Irene, Sybille)

The 2012 Bulkley Valley Research Centre Scholarship has been awarded. Fundraising will be required to continue the award next year. Regina, Debbie, Sybille are on scholarship committee. The scholarship is not a high school award per se – high school students have to apply along with older students.

***Action:** Debbie to get word out to high school students regarding the award. Sybille is recruiting other members for annual awards committee.*

7. “Adding It All Up” Conference update (Irene)

Website is up, after a slight delay. Speaker invitations are out. Business cards are ready.

Jill has had a very positive response from Nathen Cullen and Taylor Bachrach. On the downside, the Moore Foundation Grantees Workshop has ended up falling on the same dates, which is problematic for Greg Knox and possibly some conservation group representatives.

Phil suggested inviting Chris Johnson, UNBC, and Brad Stelfox and Stan Boutin, from University of Alberta. ***Action:** Irene to add to invitees list and send to Jill.*

8. New Business

– Project limits for BV Research Centre (Rick, Don)

The BV Centre is perceived as a community development organization and consequently the centre has been receiving requests for collaboration from mental health and social work organizations. Rick is seeking direction.

The Board agreed that research should be linked back to community sustainability. We can offer administrative services, but we do not have the capacity to provide expertise.

We need to consider risk to reputation of the centre. The BV Centre peer review process would apply.

Don proposed to adjourn meeting, Irene seconded, approved.

September meeting tentatively scheduled for September 17th Monday, Pizza 4:30-6:30pm

Minutes were taken by Irene Ronalds.