

BV Research Centre Board Meeting – April 17, 2013

Present: Richard Overstall, Don Morgan, Brian Edmison, Greg Knox, Alison Beal, Adrian de Groot, Phil Burton (phone)

Meeting Agenda

1. Approve Agenda
2. Approve Mar. 2013 Draft Minutes
3. 2013 Operating Plan and Budget (for approval) (Don and Rick)
4. New office (Rick and Brian)
5. Data Management update (Don)
6. Continuation of Advocacy Discussion (refer to monthly update and BVRC Advocacy Discussion.pdf, see also <http://www.cra-arc.gc.ca/chrts-gvng/chrts/plcy/cps/cps-022-eng.html>)
7. BVCentre representation on the Upper Morice governance establishment group
8. New Business
9. Schedule & Topics for Upcoming Meetings
 - a. May 15: Operating Plan Follow-up?, Research Planning Direction
 - b. June 12: wrap-up Research Planning Direction, Board Evaluation, schedule fall meetings
 - c. Fall: wrap-up Board Evaluation,
10. Next Board Meeting **May15, 2013**
11. Adjourn

Meeting Minutes for April 17, 2013

- 1 – Agenda accepted (Brian moved to accept, Brian seconded, approved)
- 2 – Minutes of March 13th meeting (Alison moved to accept, Brian seconded, approved)
- 3 – New Office
 - Cost comparison for new office compared to existing office was presented. Cost will be approximately \$400/month more.
 - The cost is very good value for office space in Smithers
 - The new space will be fully taken up by existing staff
 - Some additional space may be available next door in L. McCulloch Forest Management office if required

Brian moved that the executive negotiate a lease arrangement for the space as presented, seconded by Alison, and approved

4 – 2013 Operating Plan

Don and Rick looked at the operating plan for 2012 and there were 5 items in the plan that were not met. Three, research plan, membership satisfaction and on-line collaboration, will be addressed through engaging members in lunch hour seminar. Obtaining core funding is an on-going issue for the BVRC. The lack of a newsletter is

being addressed in the budget with funding allocation. More detail on how we met the other objectives will be presented at the next meeting.

5 – 2013 Budget

The proposed budget for 2013 was presented by Rick. There is an overall increase in income and in spending. There will be increased revenue of approximately \$51,600 through an increase in administration fees due to a projected \$400,000 increase in research projects at an average 13% administration fee charge. The increase in spending is due to increased administration costs, communication costs and office rental costs. A surplus is projected. Alison moved to accept the budget, Richard seconded, approved.

6 – Data Management Update

Greg gave an update on the progress on the proposed Skeena Salmon Knowledge Trust that would house and manage salmon data. The BVRC could manage this trust and the data with partners Skeena Wild, Pacific Salmon Foundation and Moore Foundation and others. Funding is in place but details need to be worked out. He will report back in June on progress.

7 – Upper Morice Governance Establishment Group

This group is being proposed to design an institution and process to monitor the Upper Morice River Area. Don requested support from the board to join this group. Adrian moved we provide a letter of support, Alison seconded, approved.

8 – Advocacy Discussion

A subcommittee has looked into the level of advocacy the BVRC engages in and if we are in danger of losing our charitable status. It was determined we are not in danger of losing our charitable status.

9 – New Business

The Kalum LRMP Plan Implementation Committee (PIC) is interested in a forum on cumulative effects in Terrace. Don will pursue this with them, and will look into partners and the possibility of a webinar.

10 – Next board meeting May 15th. 2013

Meeting adjourned (Alison moved)