

MINUTES

Meeting of the BVRC Board of Directors

Date – October 9th, 2013

Location – BVRC Office, 3883 3rd Avenue, Smithers, BC

Present: Sybille Haeussler (chair), Adrian de Groot (minutes), Don Morgan, Richard Overstall, Phil Burton (phone), Laurence Turney, Harvey Tremblay

Regrets: Alison Beal, Regina Saimoto, Brian Edmison, Greg George, Greg Knox

Staff Present: Rick Budhwa, Kirsteen Laing

Topic and Discussion	Motion	Action	Due Date	Responsibility
Review of Agenda				
No suggested new agenda items, one small change, accepted as amended.	Richard moved, Harvey seconded			
Review of Minutes				
Some edits to September minutes put forth by Richard and Rick, and accepted as amended.	Richard moved, Laurence seconded			
Finances				
3 rd quarter budget circulated by Kirsteen, and presented by Rick. Income is higher than projected to 3 rd quarter, and expenses are lower than expected. Communications spending is low, and we need to get the website updated and newsletter produced. Some equipment cost recovery was not anticipated in budget.				
Agenda Items: 1: Information Management Conference				
Initial work is being done on organizing an Information Management conference in March 2014, as follow-up to the Cumulative Effects conference. This will likely be a 1.5 day conference. Need to be aware of a large mining conference in Toronto in early March. Don Morgan talked about the formation of the Skeena Knowledge Trust, and having this formed and operating before the conference. The trust will then be presented at the conference.				

2: Trust Workshop				
As the board is involved in forming and running trusts, education of board members on trusts would be desirable. Possible structure, content and timing of an educational event was discussed. May occur on January 15 th , 2014 during a regular board meeting. Richard will conduct the education.		Prepare & deliver presentation on Trustee responsibilities	Jan 15, 2014	Richard, Rick
3: Forest Practices Board				
Don talked about the meeting with the Forest Practices Board (FPB). They are interested in becoming a Resource Practices Board with a broader mandate. Some discussion within government has occurred around this matter. The FPB had offered to sponsor the upcoming Information Management Conference, as they were at the Cumulative Effects Conference and saw this as a success.		Follow-up on conference support offer.		Rick
4: Board Self Evaluation				
<p>Topics for identified for improvement</p> <ol style="list-style-type: none"> 1. Fundraising: too few Board members participate and there is a lack of planning/strategy. 2. RPM/staff performance review. This is not adequately documented and specific direction to staff is needed. 3. Strategic Planning: we aren't spending sufficient time on visioning/scoping and following through on the strategic planning at meetings 4. Communication with Members. Not enough is happening. Why is there still no Newsletter? <p>These items were discussed, and the list of specific suggestions from the agenda was also discussed.</p>		<p>Topic 1 – need to recruit and communicate with supporting members</p> <p>2 – discuss evaluation criteria (including RPM job description and contract) with Board in February. Conduct review and report back to Board in May</p> <p>3 – Tie topics 1, 3 and 4 together through conference as examples of how they work together to advance the BVRC goals.</p>	<p>Feb 2014</p> <p>May 2014</p>	<p>1,3 & 4 Conference committee</p> <p>2 Don</p>
5: BV Agriculture and Industry Association (BVAIA)				

