

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
Sept. 14, 2004

Present: Sybille Haeussler (Chair), Tom Buri, Brian Edmison, Rosemary Fox, Anne Harfenist, Kevin Kriese, Don Morgan, Paul Sanborn, Carl vanderMark, Dave Wilford, Kirsteen Laing (AA)

- 1) Acceptance of Agenda
 - *Rosemary moved; Dave seconded. Approved.*
- 2) Approval of June 8 Minutes
 - *Kevin moved to adopt minutes; Brian seconded. Approved.*
- 3) Signing Authority
 - *Dave moved that signing authority be assigned to any one of the following officers: president, Vice-president, secretary, treasurer; Brian seconded. Approved.*
 - ED signing authority discussion to be incorporated into larger (future) discussion of relationship ED and Board
- 4) Strategic Planning
 - progress report on March '03 strategic plan circulated
 - proposed interim strategic plan circulated
 - *Don moved that the interim strategic plan be approved for use until a new strategic plan is approved by January '05; Anne seconded. Approved.*
 - Need directors to assist/lead with following activities:
 - a) membership drive. **Sybille to try to find volunteer.**
 - b) strategic plan renewal. Sybille, Carl, Kevin
 - c) research standards policy. Anne
- 5) Roles and Responsibilities
 - draft circulated; 2 related papers distributed at meeting
 - **all directors to read papers and send comments on roles and responsibilities to Kevin**
 - **Kevin to circulate revised version for motion**
 - for motion at Oct. meeting
- 6) Communications and Marketing Plan
 - draft circulated; received comments summarised and distributed at meeting
 - **all directors to send comments on priorities to Kevin**
 - **ED to revise with IMPACS and present to board for approval @ Oct. meeting**
 - **Dave, Don and Carl to work on articulating BVC "key messages"**
 - **Anne to work on newsletter content**
- 7) Research Planning Committee
 - no report available
 - **Frank to distribute update if appropriate**
 - discussion about need to link RPC deliberations more explicitly to strategic planning
- 8) Ongoing Operations
 - ED and AA performance plan circulated

- project financial summary tabled for info.
- **Kirsteen to distribute project report update**
- monthly update of projects not available

9) Future Projects

- Forest Science Program and SFMN calls for proposal due out soon
- **Sybille to note on website when info. available**
- **Kevin to coordinate FSP proposals**

10. New Business

- Possible research projects related to natural gas exploration in Cassiar
- **Tom to ask for more details and distribute**

Next Meeting – tentatively Oct. 12 at 15:30

Meeting Adjourned

Minutes taken by Anne Harfenist