

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
Oct. 12, 2004

Present: Sybille Haeussler (Chair), Tom Buri, Frank Doyle, Anne Harfenist, Kevin Kriese, Paul Sanborn, Carl vanderMark, Dave Wilford, Kirsteen Laing (AA)

- 1) Acceptance of Agenda
 - *Paul moved; Anne seconded. Approved.*
- 2) Approval of Sept. 14 Minutes
 - *Dave moved to adopt minutes; Kevin seconded. Approved.*
- 3) Business Arising from Previous Meeting
 - **Steve will lead membership drive.**
- 4) Strategic Planning
 - draft circulated
 - *Anne moved that the BV Centre undertake a process to renew its strategic plan as outlined in the Strategic Planning Proposal attached to the Oct. 12 agenda; Dave seconded. Approved.*
 - **Kevin and Anne to design survey questions**
 - **Carl, Sybille and Kevin to continue to monitor process**
- 5) Liability Insurance
 - options outlined in e-mail circulated prior to meeting
 - **Tom to check wording of funders' requirements for 3rd party liability and advise board**
 - **Kevin and Kirsteen to solicit quotes for options including coverage of sub-contractors**
- 6) Roles and Responsibilities
 - draft circulated
 - *Anne moved that the board approve the roles and responsibilities described in the Roles and Responsibilities Table attached to the Oct. 12 agenda; Frank seconded. Approved.*
- 7) Communications and Marketing Strategy
 - draft Action Plan, revised strategy, several appendices circulated available
 - *Frank moved that the board approve the Communications Action Plan. Additional activities that are recommended in the strategy document but not included in the Action Plan will be considered once the current action plan has been completed; Tom seconded. Approved.*
- 8) Research Summary
 - circulated
 - **Kirsteen to add key to acronyms**
- 9) Research Planning Committee
 - update circulated
10. New Business

- time to begin matching BVC unfounded proposals to new funding sources; **Anne to re-circulate ranking of potential funding sources prepared for BVC in spring**
- idea of photo history of road development in NW BC proposed as possible project

Next Meeting – tentatively November 16 at 15:30

Meeting Adjourned

Minutes taken by Anne Harfenist