

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
Nov. 16, 2004

Present: Sybille Haeussler (Chair), Tom Buri, Brian Edmison, Rosemary Fox, Steve Gordon, Anne Harfenist, Carl vanderMark, Dave Wilford, Kirsteen Laing (AA)

- 1) Acceptance of Agenda
 - *Dave moved to accept with addition of items 6 and 9; Rosemary seconded. Approved.*
- 2) Approval of Oct. 12 Minutes
 - *Carl moved to adopt minutes; Tom seconded. Approved.*
- 3) Business Arising from Previous Meeting
 - Strategic planning meeting tentatively set for Dec. 14th
 - **Sybille to e-mail BoD members re availability.**
- 4) Financial and Research Summaries
 - Kirsteen circulated
- 5) Communication Strategy
 - letterhead, report templates, newsletter templates completed or near completion
 - draft brochure circulated
 - **All directors to submit comments on draft brochure to Kirsteen by end of week**
 - Draft report summary circulated
 - Draft newsletter circulated by e-mail
 - **All directors to submit comments on draft newsletter to Anne by date specified on e-mail**
- 6) Babine Governance Design Group
 - update provided by Rosemary
 - relationship between trust and BVC needs tidying up
 - **Kevin to continue to work on wording**
 - **Tom to look into arrangement from BVC point of view**
 - reworked wording to be circulated to BoD for final approval
- 7) Membership Drive
 - discussed actions and ideas covered in membership drive discussion document circulated by e-mail
 - need key messages
 - need different selling points for different target audiences
 - refer to BVC as BV Research Centre
 - *Tom moved that 1) a membership committee be established comprised of Steve, Kevin and Carl; 2) the committee may develop such procedures that it sees fit to enlarge the membership of the society (including but not limited to those steps outlined in the membership drive discussion document) and incur expenses; Anne seconded. Approved.*
- 8) Research Planning Committee
 - update provided; availability of alternative energy research funds brought up
 - **Kevin to look into funding criteria**

9) Coal-bed Methane

- update on potential approach to issue in NW being discussed by some interested individuals and groups

Next Meeting – tentatively Dec. 14; details to be announced

Meeting Adjourned

Minutes taken by Anne Harfenist