

**Bulkley Valley Centre for Natural Resources Research and Management  
Board of Directors Meeting  
April 19, 2005**

**Present:** Sybille Haeussler (Chair), Tom Buri (by phone), Brian Edmison, Rosemary Fox, Kevin Kriese, Paul Sanborn (by phone), Carl vanderMark, Dave Wilford, Kirsteen Laing (AA), Don Morgan

- 1) Acceptance of Agenda
  - *Dave moved to accept; Paul seconded. Approved.*
- 2) Approval of March 15 Minutes
  - There is a redundant bullet in item 6 that needs to be removed
  - *Carl moved to adopt minutes with redundant item removed; Dave seconded. Approved.*
- 3) Next Meeting Date
  - Tentatively May 10<sup>th</sup> from 3:30 to 5:30;
- 4) Strategic Plan
  - *The Board reviewed the comments received from members, and identified several changes to the current draft;*
  - *Brian Edmison also tabled some additional suggestions;*
  - **ED to incorporate changes and circulate a final version to the Board. Final approval recommended by e-mail so the plan can be signed off and posted soon.**
- 5) Budget
  - ED presented four budget scenarios for the coming year.
  - There is a projected deficit in the coming year, but additional projects this year could reduce it;
  - The Board has a healthy surplus from previous years, and generally feels that it is reasonable to run a deficit for a few years while the centre is building its credibility and momentum.
  - *Carl moved to use Scenario 1 as the basis for completing the Operating Plan. Rosemary Seconded. Approved.*
- 6) Operating Plan
  - ED circulated a revised draft operating plan
  - **Kevin to coordinate a meeting with Carl, Don, and Sybille to complete the operating plan, which will be sent to the Board at the next meeting for approval, along with a revised budget.**
- 7) Request by Frank to resign from Board and as Chair of RPC
  - **Sybille to prepare a letter from the Board thanking Frank for his significant contribution to the Board and the Research Planning Committee;**
  - The board would encourage Frank to remain a Director;
  - The Board confirmed that it will undertake a review of the RPC and its functions;
  - ED to prepare a draft research plan based on the work of the RPC.
- 8) Research Standards (or procedure)

- ED to update standards based on comments received, and circulate to the board via e-mail for approval.
- 9) Membership Drive
- Directors to continue contacting their list
  - Kirsteen to send an invoice to members who have not paid recently;
  - ED to prepare a letter to PIR with an invoice;
- 10) Newsletter
- Sybille to contact Anne to see if she can coordinate the newsletter for June.

**Next Meeting: May 10<sup>th</sup>, Caribou Room, WLAP/MSRM offices, time to be confirmed.**

**Meeting Adjourned**

Minutes taken by Kevin Kriese