

**Bulkley Valley Centre for Natural Resources Research and Management**  
**Board of Directors Meeting**  
**May 10, 2005**  
**DRAFT**

**Present:** Sybille Haeussler (Chair), Tom Buri, Brian Edmison, Steve Gordon, Anne Harfenist, Kevin Kriese, Don Morgan, Paul Sanborn, Dave Wilford, Kirsteen Laing (AA)

- 1) Acceptance of Agenda
  - *Rosemary moved to accept; Anne seconded. Approved.*
- 2) Approval of April 19 Minutes
  - *Brian moved to adopt minutes; Rosemary seconded. Approved.*
- 3) Strategic Plan and Operating Plan signoff
  - both plans approved by directors
- 4) Liability Insurance
  - required by some funders
  - risk to the BVC can be reduced by appropriate wording of sub-contracts; BVC would be subject to greater risks related to safety issues if employed rather than sub-contracted researchers
  - **Kirsteen to send contract template to Tom for review**
  - 3 options presented
  - *Anne moved to accept option 3 – that the BVC obtain liability insurance and encourage sub-contractors to carry coverage; Brian seconded. Approved.*
  - liability coverage (ongoing or willingness to obtain) to be a criterion for selection of sub-contractors noted in rfps
- 5) Newsletter
  - Rosemary to collate submissions from directors
  - **all directors to submit news, research summaries or other relevant information to Rosemary by May 18**
  - newsletter has been distributed to members only; wider distribution list to include newspapers, Northword, towns (mayors and councils), chambers of commerce, MLAs, MP, UNBC
  - newsletter to be distributed by June 10
  - **Board members to send suggested target audiences for newsletter to Kirsteen by May 30**
  - **Paul to distribute newsletter to relevant UNBC staff**
- 6) Partnership Workshop
  - to address two activities in 2005 operating plan: complete research plan and hold funding workshop
  - target date: 2<sup>nd</sup>-3<sup>rd</sup> week June
  - participants to be invited
- 7) New Business
  - FORREX – require someone to volunteer for steering committee
  - BVC to participate in IFPA knowledge transfer and CIDA ecosystem health in interior BC sessions

**Next Meeting – June 21 at 15:30**

**Meeting Adjourned**

Minutes taken by Anne Harfenist