

**Bulkley Valley Centre for Natural Resources Research and Management**  
**Board of Directors Information Meeting**  
**October 11, 2005**  
**DRAFT**

**Present:** Sybille Haeussler (Chair), Tom Buri, Kevin Kriese, Carl vanderMark, Dave Wilford  
Guest: David Belford

**There was no quorum, so this meeting is for information only.**

- 1) Review of Agenda
- 2) Review of Sept 13 minutes
- 3) Upcoming Board Meetings. The following are proposed dates for upcoming meetings.
  - November 15, 2005
  - December 13, 2005
  - January 10, 2006
  - AGM February 7, 2006 (same week as 2005, one week later is Valentine's Day)
  - March 7, 2006 (March 14 is Spring Break for school children)
  - April 11, 2006
  - May 16, 2006
  - June 13, 2006

**Sybille to circulate an e-mail seeking approval for these dates**

4) David Belford Executive Director, Northwest Science & Innovation Society outlined the role of his organization and discussed opportunities to cooperate with the BV Research Centre. The NSIS website is : [www.nsis.ca](http://www.nsis.ca). Their primary activities is to sponsor a series of "Investor Ready Conference", training volunteers to speak on the role of science in schools, sponsor Science World visits, promote science fairs and develop a mentoring program.

**Sybille to send David a short description of the BV Research Centre to appear in the NSIS Winter Newsletter for Oct. 28.**

5) Retirement of Steve Gordon Steve Gordon has submitted his resignation from the Board of Directors (see attached e-mail). A discussion followed on the formal requirements for notification and replacement of retiring Board Members.

**Tom will investigate and circulate an email describing any procedural issues that may arise when a Board Member retires at a time other than the Annual General Meeting (see Tom's email of 19/10/2005 8:51 am)**

- 6) Assigning Directors responsibilities for upcoming activities in Annual Plan
  - Winter Newsletter time is drawing near. **Sybille will contact Anne and Rosemary to see whether they are willing to assist Kirsteen in preparation of the Newsletter**
  - Kevin and Dave will to coordinate the 2006 Membership Drive
  - Carl and Dave will serve as the Nominations Committee for the 2006 Board of Directors.

7) 2006 Annual Meeting Plan

Kevin suggested the following format for the 2006 meeting

- Wine and Cheese reception rather than a dinner
- Research social – poster session and interaction with researchers
- Awards ceremony (see below)
- Business Meeting

As an alternative, Dave Wilford suggested that the Board consider holding a formal Science Forum in conjunction with the Annual Meeting. Those present agreed that a one-day forum would be preferable to a 2-day forum and that this format should be considered for future AGMs, but that the 2006 AGM should adopt the wine and cheese social format above. Proposed date for AGM Tuesday, February 7, 2006.

#### 8) Research Awards

Two awards to be presented at the AGM were suggested:

1. The Irving Fox Award will recognize a scientist who has made an outstanding contribution to knowledge and sustainability of natural resources in northwest BC.
2. A second award will honour the author(s) of the best scientific paper or publication pertaining to natural resources and sustainability published by a researcher in northwest BC

**Dave Wilford to circulate wording for a motion for Nov. 15 meeting**

#### 9) Operational Delivery Options

Discussion of proposal and postings for Research Program Manager circulated by Kevin Oct.6, 2005. The Board will need to appoint a Director of Operations to supervise the Research Program Manager.

**Next Meeting – Tuesday Nov. 15, at 15:30**

**Meeting Adjourned**

Minutes taken by Sybille Haeussler