

**Bulkley Valley Centre for Natural Resources Research and Management**  
**Board of Directors Meeting**  
**November 15, 2005**

**Present:** Sybille Haeussler (Chair), Brian Edmison, Rosemary Fox, Anne Harfenist, Kevin Kriese, Paul Sanborn, Carl vanderMark, Dave Wilford, Kirsteen Laing (AA)

- 1) Acceptance of Agenda
  - *Rosemary moved to accept; Anne seconded. Approved.*
- 2) Approval of Sept. 13 Minutes
  - *Kevin moved to adopt minutes; Carl seconded. Approved.*
- 3) Research Awards
  - proposal for 2 new awards circulated prior to meeting
  - *Dave moved that the BV Research Centre sponsor two special awards as described in the document circulated on Nov. 15; Kevin seconded. Approved.*
  - **Sybille to contact individuals after whom awards may be named**
  - **Dave to develop criteria and prepare list of potential panel members by next board meeting.**
- 4) Research Manager position
  - *Anne moved that the board accept the operational delivery proposal tabled at the October meeting; Rosemary seconded. Approved.*
  - Board acknowledged that the proposed structure will require a significant input of time and energy by the Director of Operations
  - Board agreed that if funds become available, we should consider offering a stipend to the Director of Operations
  - **Kevin to initiate advertising for Research Manager position**
- 5) 2005 Financial Report
  - circulated as attachment to agenda prior to meeting
  - future financial reports will separate year-to-date totals from expected future totals more clearly
- 6) Communications
  - website usage summary circulated with agenda – usage has increased year to year
  - newsletter to be distributed by end of November
  - **Rosemary, Anne and Kirsteen to collect submissions and develop newsletter**
- 7) 2006 AGM and Nominations for Board
  - nomination committee is in process of developing slate for election of Board members
  - **Carl and Dave to submit notice about nominations to newsletter and website**
- 8) 2006 Membership
  - **Kirsteen will send out renewal form to members in early January**
  - time to cull list of potential members based on our experiences during past membership drives
  - **Kevin to bring list of potential members to next meeting**
- 9) Research Program Update
  - summary circulated as attachment to agenda prior to meeting
  - proposals in review or development briefly discussed
- 10) New Business
  - discussion of BVRC role in public workshops, meetings etc related to development projects such as Enbridge pipeline
  - **Kevin to write letter to proponent outlining what BVRC can offer (eg. independence, local researchers, sound science)**

**Next Meeting – Dec. 13 at 15:30**

**Meeting Adjourned**

Minutes taken by Anne Harfenist