

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
March 7, 2006
DRAFT

Present: Sybille Haeussler (Chair), Rosemary Fox, Dave Wilford, Kevin Kriese, Paul Sanborn, Carl vanderMark, Don Morgan, Kirsteen Laing (staff), Rick Budhwa (staff)

- 1) Acceptance of Agenda
 - Rosemary moved to accept with changes in order of items #8 & #6. Carl seconded. Approved.
- 2) Approval of Jan. 10 Minutes
 - Rosemary moved to adopt minutes; Carl seconded. Approved.
- 3) Introductions – Board Members and Rick Budhwa, new Research Program Manager (RPM)
- 4) Organizational Structure
 - Roles & Responsibilities
 - Rosemary moved that the submitted Roles & Responsibilities document be accepted with the change under “Procedures” that Staff be responsible to “Develop & Implement” and the Board be responsible to “Approve”. Dave W. seconded. Approved.
 - Research Program Manager contract and performance objectives were reviewed.
 - Revised Signing Authority
 - Dave W. moved that the Research Program Manager of the BV Research Centre be authorized to implement projects approved by the Board, by entering into contracts consistent with Centre policy and within approved project budgets. Rosemary seconded. Approved.
 - Draft Operating Plan 2006 – document tabled.
 - **All Board Members to review Draft Operating Plan in relation to Strategic Plan looking for gaps and opportunities, considering whether the Board can realistically support and Centre can afford all proposed activities. Comments to Rick at rpm@bvcentre.ca (with cc: to Kevin) by March 21, 2006.**
 - **Kevin and Rick to submit Final Operating Plan for approval at April 7 meeting**
 - Draft Budget 2006. Kirsteen and Kevin reviewed Draft Budget. Discussion centred around need to resign Supporting Members and opportunities to spend potential surplus by revisiting Strategic Plan.
 - **Kirsteen to refine budget assumptions, Brian to submit final budget for April 7 meeting**
 - **Kevin to contact ILMB and MOE, Sybille to contact PIR re supporting membership**
- 5) Board Elections
 - The following slate of candidates was nominated to fill Board Officer positions:
 - President – Sybille Haeussler
 - Vice-President & Director of Operations – Kevin Kriese
 - Treasurer – Brian Edmison
 - Secretary – Anne Harfenist
 - Dave W. moved that the Board accept the slate of officers as nominated. Rosemary seconded. Approved.
- 6) Feedback on Mountain Pine Beetle news article
 - Kevin received no response to his query about concerns over recent news article
- 7) Research Project Update
 - Rick, Kirsteen & Kevin updated members on status of current and proposed projects including upcoming FSP proposals for which decisions are expected March 13th.
 - Dave W. described the status of existing and potential BC Ministry of Forests transfer agreements
- 8) AGM and Research Social Update
 - Mar 7 AGM & social format and outcomes discussed. Attendance down from 2005 but otherwise positive feedback.
 - Research Awards – discussed award certificates, press releases and lower-than-expected of media response with suggestions for 2007.
 - **Award Subcommittee (Dave, Sybille) and Kirsteen to finalize award certificates**
 - **?Kirsteen to purchase ad in Interior News announcing award winners**

9) New Business

- Canadian Forest Service expanded Model Forest Program – Phil Burton has encouraged Centre to submit a proposal for a Smithers-based Model Forest. Call for Proposals not yet issued.
- **Rick to monitor Model Forest Website and report back when call issued.**
- Omineca Beetle Action Coalition – Kevin has contacted OBAC staff about a presentation. Waiting for request from Coalition members to address an upcoming meeting.
- Centre proposes to hire 2 coop students (UNBC, NWCC, UBC)
- **Sybille to make application to HRSDC Summer Career Placement Program and post positions**
- Consultant members have expressed concern that they can receive only ½ GST rebate on Centre projects.
- **Kirsteen to investigate and report to members via email.**

Next Meeting – April 11 at 15:30 (AGM)

Meeting Adjourned

Minutes taken by Sybille Haeussler