

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
Nov. 14, 2007

Present: Sybille Haeussler (Chair), Phil Burton, Debbie Cichowski, Brian Fuhr, Rosemary Fox, Anne Harfenist, Jim McCormack, Don Morgan, Laurence Turney, Rick Budhwa (RPM), Kirsteen Laing (AA)

Note: Monthly information update circulated with agenda

- 1) Acceptance of Agenda
 - *Rosemary moved to accept; Jim seconded. Approved.*
- 2) Approval of Sept. 12 Minutes
 - *Rosemary moved to adopt minutes; Laurence seconded. Approved.*
- 3) Communications
 - draft photo of board taken for website
 - newsletter to continue to be produced by board member(s) in conjunction with staff and, if occasion arises, volunteer(s); Rosemary and Anne to work on fall newsletter for distribution at beginning of December.
 - **Anne to solicit articles or ideas from board**
- 4) Budget
 - admin budget for 1st 3 quarters circulated with monthly update
 - surplus due to interest rate increase negotiated with credit union and unexpected contracts/contribution agreements
 - recommendation to categorize expenses as much as possible rather than use "misc."
- 5) Revised Peer Review Policy
 - draft circulated prior to meeting
 - draft revised policy requires definition of BVC publication in preamble, specified time interval for review, notification of potential contractors of need for peer review
 - decisions on issues of independence of reviewers and payment for reviews not yet finalized
 - **Anne and Laurence to incorporate ideas from meeting and distribute to board for further comment**
 - **Laurence to develop wording to be incorporated into future contracts**
- 6) Collaboration with Wetzinkwa Community Forest
 - Forest Stewardship Plan is out for public review
 - BVC to attend near future Community Forest board meeting
 - **Board members to bring suggestions re projects to next board meeting**
- 7) Allocations for Minerals North Conference Display
 - display should be modularized so can be used for other events
 - display should be ready by Feb. BVC conference so can be displayed there
 - board members should staff display during Minerals North
 - **Sybille to find out schedule for staffing display**
 - **staff to continue to work on display**
- 8) Nominations Committees
 - a) Board
 - **Anne to determine which present members wish to stand again**
 - **Don to solicit interest from potential new board members**
 - b) Awards
 - **Phil to organise solicitation and evaluation of awards**
- 9) Policy on Awarding of Contracts
 - some members are still concerned about direct awarding of contracts despite e-mails and listserv
 - try negative option for listserv
 - consider putting out calls for short expressions of interest rather than full bids
 - **Kirsteen to write explanation of listserv and opting out mechanism for distribution to all members**
- 10) New Business

- new membership category proposed for non-profits and educational institutions; discussion about fee level
- *Anne moved to create a membership designation for non-profits and educational institutions with an annual fee equivalent to that for individuals; Brian seconded. Approved*

Next Meeting – Dec. 12 at BVC office @ 15:30

Meeting Adjourned

Minutes taken by Anne Harfenist