

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
January 16, 2008

Present: Sybille Haeussler (Chair), Phil Burton, Debbie Cichowski, Brian Fuhr, Rosemary Fox, Anne Harfenist, Jim McCormack, Don Morgan, Rick Budhwa (RPM), Kirsteen Laing (AM)

Note: December board meeting information update was circulated with agenda; quorum was not met for Dec.'s meeting

- 1) Acceptance of revised Agenda
 - *Anne moved to accept; Rosemary seconded. Approved.*
- 2) Approval of November 14 Minutes (edited version)
 - *Debbi moved to adopt minutes; Jim seconded. Approved.*
- 3) Timber Growth and Value Conference
 - registrations have hit lower end of range of attendance goal
 - **Kirsteen to check whether Jill invited Price-Waterhouse**
 - **Rick to submit article on conference emphasizing keynote speaker to newspaper**
 - **board members interested in acting as greeter of registrants at conference to let Rick know**
- 4) Visioning Workshop
 - summary of visioning workshop was circulated with October's agenda and monthly update
 - some of ideas/comments that arose at workshop were discussed with emphasis on new business model of Centre, role of conference facilitation in Centre business, research priorities for proposals to foundations
 - board accepts direction that we have gone in
 - suggestion that research plan be updated, possibly via workshop, once fund-raiser is hired (see agenda item 5)
 - **Jim to discuss with Laurence potential roles for Centre once SFM strategic plan completed**
- 5) Staffing
 - Forest Stand Dynamics program leader position to be advertised soon; search will have wide scope
 - Fund-raising position discussed; total funding not yet determined so hiring process not yet defined.
- 6) Awards and Board Nominations
 - all members of board have offered to continue unless alternates wish to stand
 - **Don to continue to talk to possible new board members**
 - **Phil, Sybille and Rosemary to work on awards submissions**
 - awards decisions should be made by Feb. 12 so that certificates can be ready for AGM
- 7) Minerals North conference
 - April 16-18
 - **board members interested in staffing BV Centre booth at conference to sign up for time slot on sheet in office or let Sybille know**
- 8) Annual General Meeting
 - date March 11
 - dinner and meeting format
 - **Rosemary and Anne to organise AGM**
 - **Kirsteen to confirm availability of restaurant**
 - **Don to prepare brief presentation of Centre's work for meeting**
- 9) New Business
 - a) New BV Centre pamphlets
 - **Rick to circulate draft pamphlet to board for comment**
 - b) Association with other research institutes
 - Phil has been pursuing informal associations as part of his role on steering committee of Natural Resources and Environmental Studies Institute at UNBC; benefits include sharing information on funding sources, pooling money to bringing speakers to region

➤ **Phil to continue**

- c) Seed grant proposal
 - board previously approved idea of using surplus to fund priority research; a specific project has now come up for discussion
 - need to identify surplus
 - decision was that need a policy for seed grant program to ensure fairness and transparency; open call for proposals to be part of policy
- **Don to develop policy with Brian E. for board approval**
 - d) Carbon offsets for Centre activities
 - approval of general idea
 - probably best to start on activity basis eg. offset flights
 - at present is difficult to claim as an expense with govts. – maybe offer as part of admin costs
 - desire for more specifics
- **Phil and Don to look into options for carbon offsets**
- **Anne to check with Pembina to see if local offset program exists**

10) Peer Review Policy revision

- 2 edits made to draft policy circulated on Jan 16
- *Anne moved to adopt edited draft policy; Brian seconded. Approved.*
- **Laurence still to clarify FSP revision policy**
 - FSP revision policy: Updated FSP reports can be submitted to For.Prodres@gov.bc.ca ; the contact at present is Les Peterson at the Ministry Library. The FIA-FSP project # and title of the report to be replaced should be included.

Next Meeting – Feb. 13 at BVC office @ 15:30

Meeting Adjourned

Minutes taken by Anne Harfenist