

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
February 11, 2009

Present: Anne Harfenist (Chair), Sybille Haeussler, Debbie Cichowski, Brian Fuhr, Rosemary Fox, Jim McCormack, Bob Mitchell, Brian Edmison, Don Morgan, Laurence Turney, Rick Budhwa (RPM), Kirsteen Laing (AM)

Note: monthly information update was circulated with agenda

- 1) Acceptance of Agenda
 - *Debbie moved to accept; Jim seconded. Approved.*
 - 2) Approval of January 14 draft Minutes
 - *Don moved to adopt minutes; Brian seconded. Approved.*
 - 3) Action Items from Previous Meeting(s)
 - a) Sharepoint update; Laurence provided summary of findings (attached) - FTP option selected at present
 - b) Research quality assurance update: not available at this time - Laurence will attempt for next meeting
 - c) Board evaluation tool: Presented by Sybille - Board to try out and provide feedback to Sybille
 - d) Checklist for BVRC meeting effectiveness: Presented by Sybille - Board to try out and provide feedback to Sybille
 - e) Organize Research Plan Meeting - Don will attempt for next meeting
 - f) Member Satisfaction Survey - Rick outlined that an updated survey will be available at AGM
 - g) Foundation Access document - Rick advised that it was still in the works
 - h) Strategic Plan reformatting - Deb
 - Goal 4 discussion
 - Goal 4 timeframe to 2010, so this is a good time for review/revision
 - Discussion of measures/targets with suggestion that they maybe could be joined into one statement
 - Add a notes column to capture discussion during development (hide notes when publishing - but maintain in Master doc for future boards to provide history for future boards)
 - Add How Measured column
 - Deb will accept any additional comments/new objectives from members over next 2 weeks
 - Next Steps uncertain - need a plan / timeline for completing rest of Strategic Plan
 - i) Membership Plan - provide to Board, discussion of Cookie Drive (Deb to supply cookies to members signing up at AGM)
- 4) Annual General Meeting
 - Planning Group - Anne/Sybille to confirm date and send around to members
 - Award Nomination - Phil Heading Evaluation committee - nominations are complete and committee will be meeting Mar. 6/09 to decide
 - Volunteer Recognition Award - related to operations - Rick leading and will present at AGM
- 5) R Workshop - will be held Feb. 24 at college - 1 day
- 6) Salmon Conservation Conference - no date set
- 7) Complexity Workshop - February 13th - ½ day
- 8) Financial Update and Planning
 - Some expected incomes lower than target due to lower number of project spending which lowered amount of Admin \$ coming in - money will eventually come in as projects spend more to finish up
 - Draft budget - very draft aiming to 'break-even' next year, but some challenges - discussion about following-up on leads for new work - Rick will provide them
 - Sybille identified that there will be Climate Change funding available from 2 sources
- 9) New Business

Visiting Researchers

- Marius Boldor - Helping with Sortie work
- Hillary Thorpe - Crown shyness project - analysis and reporting

- Smithers Community Radio - Sybille discussed the opportunity for researchers to be interviewed. Broadcasting the seminar series was also discussed to reach a wider audience. Presentation slides could be put on the FTP site. Other ways of distributing the seminar series was also discussed.
 - Action -Publish seminar series on the web page in a similar format as conference proceedings - Rick (by next board meeting?)
- Brian E. discussed the amount of funds available in the account (\$67,500) and recommended that we maintain, and increase, if possible, for contingencies.
- Board Nominations - The nominations for the board was discussed as it related to the AGM. Everyone present agreed to continue on the board. Laurence and Phil need to be contacted to confirm their desire to continue on the board. Additional board members were also discussed.
 - Action- Contact existing and potential board members for the AGM for the board election. Anne will ensure is done as part of the planning for the AGM.

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Next Meeting

No March Meeting because of AGM

April meeting will be April 15 at BVC office @ 15:30; No chair selected (do at AGM)

Meeting Adjourned at 17:25

- *Moved by Debbie; Don seconded. Approved.*

Minutes taken by Laurence Turney and Jim McCormack