

## MINUTES

Meeting of the BVRC Board of Directors

**Date** – February 23<sup>rd</sup>, 2015

**Location** – BV Economic Development Association office, 201-3848 3rd Ave, Smithers, BC

**Present:** Sybille Haeussler (chair), Adrian de Groot (minutes), Brian Edmison, Don Morgan, Richard Overstall, Greg Knox, Jocelyn Campbell

**Absent:** Alan Baxter, Regina Saimoto, Alison Beal, Phil Burton, Harvey Tremblay

**Staff Present:** Rick Budhwa

Topic and Discussion	Motion	Action	Due Date	Responsibility
<b>1. Review of Agenda</b>				
Agenda accepted as amended	Adrian moved, Richard seconded All in favour			
<b>2. Review of Minutes</b>				
January 2015 minutes, accepted as amended	Richard moved, Adrian seconded All in favour			
<b>3. Finances</b>				
3 <sup>rd</sup> quarter summary will be circulated tomorrow. Brian gave a verbal summary of finances to December 31 <sup>st</sup> .		Circulate 3 <sup>rd</sup> quarter financial summary	Feb 24 <sup>th</sup> , 2015	Rick
<b>4. Agenda Items:</b>				
<b>4a. Morice Watershed Trust Agreement</b>				
a) There is still missing one settlor signature on trust agreement so the trust will now operate as intended trustees who will make recommendations to the BVRC board who will act as the trustees. Work will continue to get the last settlor signature on the trust agreement.				
b) A MOU is being drafted between the BVRC board and the intended trustees, as to the working relationship between them.		Finish MOU	April 8, 2015 April 8, 2015	Don
c) Interest income on the trust funds was approximately \$20,000 over the period it has been invested. Recommendations from intended trustees regarding investments are being prepared.		Get investment recommendations		Don
<b>4b. Commercial Entity Communication Planning</b>				

The BVRC needs to communicate to the membership about the arms-length commercial entity, especially before the AGM. A subcommittee was formed to communicate the nature of the arms-length relationship between the BVRC and the commercial entity (Brian, Don, Jocelyn, Richard).		Subcommittee to meet	Before AGM (March 19, 2015)	Entire sub-committee
<b>4c. Strategic Planning</b>				
The purpose of the BVRC will not be changed regarding wording around stewardship and sustainability. The committee needs to finalize the wording of the vision, mission and purpose.		Strategic planning subcommittee meeting	March 16 <sup>th</sup>	Entire sub-committee
<b>4d. AGM Planning</b>				
<ul style="list-style-type: none"> <li>AGM is March 19<sup>th</sup>.</li> <li>No nominations have been received for the Pojar or Fox awards, but will do one more call for nominations.</li> <li>Board nomination process is on-going</li> </ul>				
<b>5. New Business</b>				
<b>5a. Operations Topics</b>				
<ul style="list-style-type: none"> <li>With new board need review board governance, and how the board interacts with the operations manager and staff.</li> <li>office space</li> <li>member work opportunities</li> </ul>		Governance of BVRC Don to deal with office issue with Jocelyn Rick to send policy	April 8, 2015 Before April  By Feb 27, 2015	Don  Don  Rick
<b>5b. Potential Conference</b>				
Conference committee needs to meet to look into whether there will be a conference; topic proposed is monitoring and cumulative effects.		Conference sub-committee to meet	Before AGM (March 19, 2015)	Entire sub-committee
<b>6. Closing Comments and Remarks</b>				
AGM scheduled for March 19 <sup>th</sup> , 2015, next regular Board meeting April 8, 2015 meeting adjourned	Don moved, All in favour – passed.			