

MINUTES

Meeting of the BVRC Board of Directors

Date: April 15th, 2015

Location: BV Economic Development Association office, 201-3848 3rd Ave, Smithers, BC

Present: Sybille Haeussler (chair), Adrian de Groot (minutes), Brian Edmison, Don Morgan, Alison Beal, Phil Burton, Richard Overstall

Absent: Alan Baxter, Johanna Pfalz, Jocelyn Campbell, Greg Knox

Staff Present: Rick Budhwa

Topic and Discussion	Motion	Action	Due Date	Responsibility
1. Review of Agenda				
Agenda accepted	Phil moved, Adrian seconded All in favour - passed			
2. Review of Minutes				
February 2015 minutes, accepted as amended	Brian moved, Richard seconded All in favour - passed			
3. Finances				
3a. Brian gave a brief overview of the finances as presented at the AGM.		None		
3b. A new financial coordinator is being recruited, but there are issues with this process, especially finding someone with the right skill set.		Continue with the advertising and recruiting process.	On-going	Rick, Don, Brian
4. Agenda Items				
4a. Board Governance				
<ul style="list-style-type: none"> Election of officers President & Chair of Board - Jocelyn Vice President & Director of Operations - Don Secretary - Adrian Treasurer – Brian The rotation of the meeting chair will be investigated. The board expresses their gratitude to Sybille for her hard work as president.	Alison moved, Richard seconded All in favour - passed			
<ul style="list-style-type: none"> Harvey Tremblay has resigned from the board. A discussion was held about how the board interacts with Director of Operations and staff. Materials about this topic will be circulated. 		Circulate materials	By next meeting	Don, Rick
4b. Morice Watershed Trust Agreement Update				
<ul style="list-style-type: none"> The draft MOU between BVRC board and intended trustees of the Morice Monitoring Trust was reviewed. 	Phil made a motion that the MOU be accepted by the BVRC, seconded by Brian. All in favour – passed.	Sign MOU	By next meeting	Sybille
<ul style="list-style-type: none"> Board Direction on investment was deferred until the next board meeting. 				

4c. Commercial entity sub-committee				
The sub-committee needs to meet to discuss how they interact with the commercial entity.		Schedule a meeting	By next meeting	Sub-committee
4d. Strategic planning update from subcommittee				
The sub-committee met and discussed Strengths Weaknesses Opportunities Threats (SWOT) of the BVRC, and the notes of the meeting were circulated.		Committee needs to meet again to finalize the update.	By next meeting	Sub-committee
4e. Office Space				
Deferred				
5. New Business				
5a. Membership fee resolution from AGM				
Deferred				
5b. Other new business				
None				
6. Closing Comments and Remarks				
Next regular Board meeting May 13th, 2015 meeting adjourned	Adrian moved All in favour – passed.			