

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
August 29, 2003

Present: Brian Edmison, Rosemary Fox, Sybille Haeussler, Anne Harfenist, Jim Pojar, Carl Vandermark; Tom Buri, Frank Doyle, Kevin Kriese, Paul Sanborne (by phone)

1) Agenda

- 1) Acceptance of agenda
- 2) Approval of draft minutes of May 13 board meeting
- 3) Research Planning Committee Update (Frank)
- 4) SICEAI stage II proposal (Anne and Jim)
- 5) FII project - Dave Coates' via the Centre (Sybille)
- 6) Revised governance paper (Carl)
- 7) Membership update (Brian)
- 8) Treasurer's duties for September October (Brian)
- 9) Other business
- 10) Next meeting

2) Approval of May 13 minutes

- **Anne moved to adopt minutes, Rosemary seconded. Approved.**

3) Research Planning Committee Update

- Inaugural meeting was in July
- Next meeting is tentatively set for September
- Topics will include:
 - Priority research areas
 - How to ensure quality research
 - How to distinguish between operational research and academic research.

4) SICEAI Proposal

- Proposal (i.e expression of interest) in Phase 1 was accepted, and the Centre was invited to submit a phase 2 application.
- Jim has prepared first draft. Anne and Jim will revise the proposal.
- **Submit comments to Anne ASAP, with a .cc to Jim.**

5) FII Project Update

- Proposal submitted through Centre by Dave Coates was approved, and is underway. Sybille circulated a brief project summary.

6) Governance Paper

- Carl circulated revised paper prior to meeting.
- **Carl will make final edits, add in a logo, and circulate for approval at next meeting.**

7) Membership Update

- Brian submitted updated membership list
 - Discussion regarding the timing of membership payments and the annual general meeting
 - **Carl moved to set February 28th as the date memberships are due. Seconded by Anne. Approved.**
 - **Kevin to prepare procedure that describes how the membership list will be managed and updated, to reflect the requirements of the constitution and bylaws.**
- 8) Treasurer's Duties for September and October
- **Anne will check mail with Deanna at Brian's office, and will forward mail to appropriate members**
 - **Jim will keep the chequebook during Brian's absence.**
- 9) Other Business
- A) Projects in mining sector
- Sybille requested advice on potential for research work in mining sector. General discussion followed.
 - **Research Planning Committee to consider the distinction between "research" and normal operations (inventory, regulatory requirements, etc).**
- B) Membership update
- target will be to provide an update to members in late October:
 - Format to be e-mail with letterhead
 - Announces date of AGM
 - Include progress report from RPC.
- C) SORTIE BC
- Brian provided update on increasing demand for SORTIE BC, a forest growth model that has been extensively developed by Dave Coates;
 - SORTIE BC is a forest growth model that can predict growth in mixed species and even or uneven-aged stands;
 - The model has been extensively developed by Dave Coates. There is now growing demand for help in applying SORTIE. This may be a niche that the centre could fill.
 - **.Brian moved that the centre investigate becoming involved with the feasibility of enhancement and utilization of Sortie BC. Seconded by Rosemary. Approved (Sybille abstained)**
- D) Filing System
- Kevin has prepared a draft filing system.
 - **Kevin to circulate draft for review by board members. Comments back by late September.**

Next meeting: September 25; 1:30 – 4:30 pm

- **Rosemary moved to adjourn. Seconded by Anne. Approved.**

Minutes taken by Kevin Kriese