

Minutes of the Meeting of the Bulkley Valley Research Centre (BVRC) Board of Directors

Date: January 24, 2017, 12:00 pm

Location: Alpenhorn meeting room, Smithers, BC

Present: Adrian de Groot, Laura Guillon (recording), Johanna Pfalz, Don Morgan, Phil Burton, Alan Baxter, Darryl Hanson

Absent: Richard Overstall, Michael Price, Wade Brunham, Brian Edmison

Staff Present: Rick Budhwa

Topic and Discussion	Motion	Action	Due Date	Responsibility
1: Approval of Agenda				
	Don moved to accept, Alan seconded, All in favour - passed			
2: Approval of November 8, 2016 and December 6, 2016 Minutes				
Circulated by Adrian	Johanna moved, Alan seconded, All in favour - passed			
3. Agenda items from previous meetings				
Monthly update: Training of the new operations staff has been progressing at a steady pace. The centre was closed for two weeks during the holidays and we are open three days a week (closed on Monday and Friday) so there has not been much time to train.				
Strategic planning, report of the subcommittee: The data management section of the plan has been updated but needs review by the subcommittee. We will need one more meeting to wrap up before passing the plan to operations to make suggestions.		Meeting will take place on February 9 at 15:00	Feb 9, 2017	Subcommittee

<p>FREP – report on opportunities:</p> <ul style="list-style-type: none"> • The current FREP monitoring data is statistically sound at a timber supply area level allowing the performance of the total industry to be judged, but to stratify, more samples are required. This needs to be driven forward in a short time frame with qualified staff. First Nations want to be involved. This is a conversation that needs to be set up between government, industry and First Nations. The center has a history of being impartial which puts us in a great place to mediate and help facilitate. This could evolve to a committee made up of the different groups the BVRC could provide administration to. • Training First Nations on FREP monitoring should resonate with industry; the challenge will be government recognition and support. A strategy; therefore, is to get the backing of the First Nations and industry before approaching government. • The deadline for the government budget is very soon so it is unlikely this is something that could be supported for this year. • The board members can continue the conversation and report back for now. A future meeting will require us to send someone removed from government and industry. Operations staff will need briefing to facilitate a meeting so this will cost the center money for time. • The board members involved will work out an action plan. If the plan looks resource heavy, the board can revisit its support. After our organizational assessment and the Strategic Plan is finalized we will better be able to see if this plan fits, whether this is a relevant opportunity and how we will prioritize it depending on what other projects are proposed. 				Alan, Don, Brian
<p>4. New Business</p>				

<p>AGM Planning – Board membership, Jim Pojar and Irving fox awards:</p> <ul style="list-style-type: none"> • The proposed date for the AGM is Monday, March 6, 2017. • Board members will be surveyed to determine if anyone is resigning. The size of the board was discussed and the consensus was that we would like to keep it at approximately 11 members. (A new societies act coming into effect in November means now is a good time to change mechanics of how we run, if we wish) • An email will be sent to membership asking for nominations. Nominations should be closed by three weeks prior to the AGM. The nominees will be reviewed by a subcommittee (Adrian, Laura). Packages describing the work of the nominee will need to be prepared and certificates printed. We will forgo framing due to high cost and lack of enthusiasm from award recipients. 		<p>Canvass board members. Review nominations</p>	<p>March 6, 2017</p>	<p>Don, Adrian and Laura</p>
<p>Seminar Series: We have two researchers from Prince George presenting in the spring that have approached the center asking for funding for travel. The series suffers when the schedule has gaps, but this is an expense that should be pre-approved in the yearly budget. Also, we do not want to raise expectations of presenters. An alternative is to investigate setting up an online presentation.</p>				
<p>Financial summary: The summary has just been given to Brian and Barb to review. The expected deficit was reduced to approximately -16 K.</p>				
<p>Workshop summary: The center provided a lot of scaffolding for the WWF’s vision. We received a \$5750 contract, but spent approximately double that. Building this relationship should pay off in the long term. The workshop was very well received, with nation representation across the entire Skeena. We suggested they get a summary of the event and photos posted online to keep a legacy. In the future, we could negotiate a fee for the center to provide this service.</p>				
<p>5. Adjourn Meeting Next Board Meeting is Tuesday February 21, 2017</p>	<p>Don motioned to adjourn</p>			