

Minutes of the Meeting of the Bulkley Valley Research Centre (BVRC) Board of Directors - DRAFT

Date: April 18, 2017, 12:00 pm

Location: The Aspen Lounge, Smithers, BC

Present: Adrian de Groot, Alan Baxter, Don Morgan (recording), Michael Price (phone), Wade Brunham, Brian Edmison

Absent: Richard Overstall, Pam Wright, Johanna Pfalz, Darryl Hanson

Topic and Discussion	Motion	Action	Due Date	Responsibility
1: Approval of Agenda				
	Brian moved, Wade second, all in favour - passed			
2: Approval of February 28, 2017 minutes				
Circulated by Rick	Don moved to accept, Adrian seconded, All in favour - passed			
3. Agenda items from previous meetings				
Strategic planning update , report of the subcommittee		Don to circulate V3 to Adrian to review if all edits complete. Then circulate to board for signing	May	Don and Adrian
Membership <ul style="list-style-type: none"> Low this year, strategies to increase: First access/reduction to training/conferences - excel Restricted access to reports/documents 		Discuss membership with community and recruit members. Embed membership in all paid events (conferences, training, etc.)	On-going	All
Budget Update		2017 operating plan and budget – circulate 1 week prior to meeting	May	Rick, Don
FREP-ESI – report on opportunities <ul style="list-style-type: none"> Alan – had discussions with government and Forest industry. Confirmed consultants can collect data for FREP. FREP accreditation for training in progress West Fraser willing to fund. BVRC get agreement with government to oversee collection of FREP monitoring data that will be used by local government decision-makers. 		Don to discuss with Glen Buhr and Agathe Bernard, then later Jevin and Eamon	May	Don

4. New Business				
Governance/Cost Saving Scenario <ul style="list-style-type: none"> • 4 scenarios presented • Majority of the short fall is supporting other non-profit organizations. • For example BWMT – 8K & WWF -6K cost the BVRC in 2016. • BVRC needs to inform BWMT that we will not proceed without contract otherwise an hourly rate. • ED replacement and retainer for current ED (scenario 1 of 4 scenarios presented). 		<ol style="list-style-type: none"> 1. Don and Adrian to review BWMT contract and discuss with BWMT board – BVRC board wants a contract then fee for service above contract amount. 2. Initiate an ED recruitment process 	May	<ol style="list-style-type: none"> 1. Don and Adrian 2. Wade, Don, Adrian (subcommittee)
Board Executive Positions	President: <i>Deferred</i> Secretary: Adrian DeGroot Treasurer: Brian Edmison VP & Director of Operations: Don Morgan	Continue discussions with board members to identify a President	On-going	All
5. Adjourn Meeting Next Board Meeting is Tuesday May 16th, 2017, then June 20th	Adrian motioned to adjourn	Allan moved		