

Minutes of the Meeting of the Bulkley Valley Research Centre (BVRC) Board of Directors

Date: June 20, 2017, 12:00 pm

Location: The Aspen Lounge, Smithers, BC

Present: Adrian de Groot, Johanna Pfalz, Darryl Hanson, Brian Edmison, Richard Overstall, Pam Wright, Alan Baxter

Absent: Wade Brunham, Don Morgan, Michael Price

Topic and Discussion	Motion	Action	Due Date	Responsibility
1: Approval of Agenda				
	Brian moved to accept, Richard seconded, All in favour - passed			
2: Approval of April 18, 2017 minutes				
Circulated by Rick	Adrian moved to accept, Brian seconded, All in favour - passed			
3. Agenda items from previous meetings				
May 30 th meeting summary was also reviewed but no official minutes as there was not a quorum.				
Monthly Update Office a bit slow, but this allows staff to catch up on tasks, but also fewer hours are being worked which will help budget. Some new proposals have been put out. Sandbox Project – looking to organize a workshop or seminar to demonstrate the model.				

<p>Operational Plan and Budget</p> <ul style="list-style-type: none"> Reviewed 2016 operational plan to see if targets were met. Conversation about membership and how to increase numbers, and how to engage members in the centre. First Nations Partnership Strategy, detail how the BVRC can assist FN in projects. Some confusion about the strategy requiring affiliation when coordinating projects Budget is being reviewed ½ way through year Motion to Approve budget 	<p>Alan moves that budget be approved, Brian seconded, discussion that further review in September and a renter be sought. All approved, motion passed.</p>	<ul style="list-style-type: none"> Meeting about strategies to increase membership Write a short document on how the BVRC can assist First Nations in land management Clarify who meets professional standards for coordinating projects Have preliminary budget prepared before end of prior year 	<p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next year</p>	<p>Johanna</p> <p>Rick</p> <p>Rick</p> <p>Rick</p>
<p>Executive Director Recruitment Posting will be put out in September</p>		<p>Post ED job.</p>	<p>September</p>	<p>Don</p>
<p>Board President Position Chair position will rotate between Don and Johanna</p>				
<p>Strategic Plan</p>		<p>Finalize Strategic plan</p>	<p>September</p>	<p>Board</p>
<p>FREP – ESI report This initiative needs action soon for it to come to fruition.</p>			<p>Immediately</p>	<p>Don, Alan</p>
<p>4. New Business</p>				
<p>None</p>				
<p>5. Adjourn Meeting Next Board Meeting is September, date to be determined.</p>	<p>motioned to adjourn</p>			