

Minutes– Bulkley Valley Research Centre Board Meeting

Time: 12 – 2 pm Tuesday, Sept 22, 2020

Remote meeting – Zoom online and phone

Present: Dawn Hanson, Ken White, Irene Ronalds, Evelyn Hamilton, Brad Martin, Kira Hoffman, Johanna Pfalz

Regrets: Paula Bartemucci, Ché Elkin, Adriana Almeida- Rodriguez, Alana Clason, Sam Coggins

Topic and Discussion	Motion/Action	Responsibility
1. Approval of Agenda	Passed	All
2. Approval of July board meeting minutes	Evelyn motioned, all in favour, Passed	All
3. Monthly update from ED	<p>See the documents sent to board: ED Monthly update – Sept 2020.pdf, and Project Status Table for Sept Board Mtg.xlsx, Budget 2020 Forecast and Actual 09.14.xlsx for details.</p> <ul style="list-style-type: none"> • A few new memberships with the total now at 54. Dawn is continuing outreach to secure supporting memberships • Lake Ecology workshop with the BC Lake Stewardship Society and the SKT successful, will post video after it is edited. • Winter Seminar series almost full through to June 2021 via Zoom. Zoom can record and doesn't require editing. <p>Projects and Proposals</p> <ul style="list-style-type: none"> • New - BV Airshed Management Society \$12,000. Contract management has been improved and streamlined based on past experiences. • EcoCanada student placement funding secured for Jocelyn. • Dawn still reaching out to Don Morgan regarding the status of the Post Skeena Salmon project. <p>COVID-19 workplace guidelines in place and staff are transitioning back to the office.</p> <p>Rent support – landlord doesn't qualify but did give BVRC a break in rent. CEBA – BVRC does not meet requirements.</p> <p>BVCU and Pretium grants for funding the seminar series in progress.</p>	Dawn

<p>4.1 Wildfire Committee update</p>	<p>Canada Wildfire second application is approved and in progress. Provincial prescribed fire steering committee meeting – Evelyn will participate and explore collaborations Kira working on several proposals Team will be presenting our program to the FLNRO research committee (Dec. 7). Kira is putting together research agreements with FN – more on this later in the meeting. Tentatively, Sonja Leverkus will travel to Smithers to meet with fire team next week once prescribed burning is completed in Burns Lake. Mountain Legacy project – Kira taking updated photos Phil received \$60K from CFS to support Sam’s field work. Sam has a Masters student lined up from UBC to do remote sensing analysis. Alana and Sam wrapping up field work and shifting to analysis. Evelyn will work up some communications materials for the BVRC web site and for a seminar in the new year.</p>	
<p>4.2 Communications</p> <p>4.3 Budget and Forecasting</p> <p>4.4 MWMT</p>	<p>October newsletter is scheduled – call for items</p> <p>Dawn and staff are looking closely at admin costs on a regular basis. Reviewed actuals spreadsheet</p> <p>Environment and Climate Change Canada Fund just released. Kira is happy to lead this proposal development. Kira will send the application process link.</p> <p>Oct/Nov Dawn will start to develop the 2021 budget</p> <p>MWMT have received their charitable status. Endowment fund can now be transferred. Dawn has reached out to her contact at CRA to confirm the transfer process. Irene to put together a motion to carry through with the transfer process for next meeting. Process timeline could be October. Final bill will be sent to MWMT once the transfer is complete.</p>	<p>Irene/ Dawn</p>

4.5 Strategic Plan	<p>All members to review the SWAT documentation provided by Irene on the Google Drive at https://drive.google.com/drive/folders/180UAKxU_ebQQ56oZI4eu0k5myDN-oSNq</p> <p>Dawn really interested in the stakeholder research component. A late October/early November time frame for meeting. Need a venue that can hold participants as well as decent internet. Old Church venue would be large enough. Jo to bring Jabra speaker to enhance sound on Zoom.</p>	Irene / Board members
5. BVRC policy wrt research/information on First Nations Territories.	<ol style="list-style-type: none"> 1. Research protocols with FN organizations. Need to review draft policies for the BVRC for work that occurs on FN territories. Standing research agreement esp. with OW required. Does UBC have a sample policy? 2. Individual and organizational agreements – FN want to vet the research and often comes with standing financial commitments. The research needs to benefit the FN community, honorariums and communications. 3. Should be considered for biophysical research as well as cultural/social research. <p>We need some broader guiding principles here, esp. as it related to information sharing. Do we need a subcommittee for this?</p>	Kira
6. Regular In-Camera Session	Held	All
7. Adjourn Meeting Next Board Meeting	Passed, next meeting October 20, noon to 2:00 pm.	All