

MINUTES

Meeting of the BVRC Board of Directors

Date – September 11th, 2013

Location – BVRC Office, 3883 3rd Avenue, Smithers, BC

Present: Sybille Haeussler (chair), Alison Beal (minutes), Brian Edmison, Don Morgan, Greg Knox (via Skype), Richard Overstall, Laurence Turney, Harvey Tremblay

Regrets: Regina Saimoto, Greg George, Adrian de Groot, Phil Burton

Staff Present: Rick Budhwa, Kirsteen Laing

Topic and Discussion	Motion	Action	Due Date	Responsibility
1. Review of Agenda				
It was agreed that the table format is helpful for review purposes and it was decided to continue recording minutes in this fashion. A minor grammatical typo was corrected.	Brian Edmison moved, Lawrence Turney seconded			
2. Review of Minutes				
3. Finances				
Brian Edmison reviewed the June 30 Quarterly Financial Report and noted that the year-to-date results are on target. Kirsteen Lang pointed out that more recent results will be reflected in the October Quarterly. Richard Overstall suggested that, in the interest of privacy and sound management practice, the Administration budget items related to employee compensation should reflect staff position titles and not staff names. It was further agreed that staff should prepare job descriptions for review. The descriptions will then be incorporated into the BVRC policy binder. In answer to a question from Brian Edmison, staff noted	All agreed. All agreed		October 9th	Rick Budhwa Rick Budhwa

<p>that the new BVRC office is working very well, with sufficient space for the present time.</p> <p>The financial report was accepted as presented.</p>				
<p>4. Project Updates 4a. Cumulative Effects / Data Management</p>				
<p>Don Morgan provided a progress report on the Cumulative Effects / Data Management sub-Committee. He reminded the board of his June report and referred to the work of the Pacific Salmon Foundation, Skeena Knowledge Trust, and the Morice Watershed Management Trust. He noted that the BVRC objective is to look at how to flow information, monitoring, and risk assessment data to government to provide background for decision making ... this would basically be a “report card” (inspired by the PSF) to government on natural resource management in the region.</p> <p>Don is currently preparing a grant application to the Moore Foundation (\$405K over 3 years) to pursue this work. He suggested a conference for late 2013 to present the current Cumulative Effects work, the Upper Morice Watershed Management Plan, the Skeena Knowledge Trust, and engage conference participants to discuss where and how they can contribute.</p> <p>Greg Knox cautioned that it is important to ensure focus on scope of a “report card” concept to avoid having terms of reference that are too broad.</p> <p>Harvey Tremblay suggested that we should approach industry to support the proposed conference noting that business may be looking for a formal structure to invest funds in stewardship.</p>		<p>conference plan</p>	<p>October 9th</p>	<p>Don Morgan Rick Budhwa</p>

<p>It was decided that should the Moore funding be granted, a conference / workshop related to the above efforts on Cumulative effects in early December is indicated</p>				
<p>4b. Morice Watershed Monitoring</p>				
<p>Rick Budwa reported that as the Trustee for the Moore Foundation endowment for the benefit of the Morice Water Management Area Trust, the BVRC will receive the full amount of \$1.750 million (\$1.5m Endowment and \$250k administration and advance). BVRC will invoice against services provided.</p> <p>In order to accommodate US and Canadian tax laws, the BVRC will act as the Trustee for the endowment for a period of five years after which the tax requirement will be satisfied and the endowment (\$1.5 million) will be transferred to the MWMA. Presently all interest accrued on the endowment is transferred to the MWMA Trust for allocation.</p>				
<p>5. Board Evaluation</p>				
<p>Sybille noted a low return on this initiative and encouraged all board members to fill in the Board and Board meeting evaluation forms as soon as possible.</p>			<p>October 9th</p>	<p>Board</p>
<p>6. New Business</p>				
<p>Rick reported on an invitation from the Forest Practices Board to the BVRC for a series of discussions on the potential for building a cooperative relationship. The discussion forum would include each organization choosing two topics for discussion.</p> <p>The board identified “the role of independent 3rd parties in government decision making” and “the current state of forest industry” as potential topics. It was agreed that an overriding theme to our discussion should be BVRC’s capacity as a program delivery agency.</p>				

<p>It was suggested that FPB should be asked to contribute to the proposed conference, however that should only be done once the conference has been confirmed.</p> <p>Sybille, Don, and Rick have confirmed that they will attend.</p>				
<p>7. Housekeeping</p>				
<p>It was agreed that the next meeting will take place on October 9.</p> <p>A planned social event will be scheduled for early October.</p>				<p>Board</p> <p>Staff</p>
<p>Closing Comments and Remarks</p>				
<p>Next Meeting: Wednesday, October 9th, 2013, meeting adjourned at 5:15pm</p>				