

## MINUTES

Meeting of the BVRC Board of Directors

**Date** – December 11<sup>th</sup>, 2013

**Location** – BVRC Office, 3883 3<sup>rd</sup> Avenue, Smithers, BC

**Present:** Sybille Haeussler (chair), Adrian de Groot (minutes), Laurence Turney, Alison Beal, Phil Burton (phone), Don Morgan, Richard Overstall, Harvey Tremblay, Brian Edmison

**Regrets:** Regina Saimoto, Greg George, Greg Knox,

**Staff Present:** Rick Budhwa (phone), Kirsteen Laing

Topic and Discussion	Motion	Action	Due Date	Responsibility
<b>1. Review of Agenda</b>				
No suggested new agenda items, one small change, accepted as amended.	Richard moved, Alison seconded			
<b>2. Review of Minutes</b>				
June 2013 accepted  October 2013 accepted  November 2013, minor edits, and accepted as amended.	Phil moved, Richard seconded, Adrian moved Alison seconded, Laurence moved seconded Phil			
<b>3. Finances</b>				
Nothing to discuss				
<b>4. Agenda Items from previous meeting</b>				
<b>4a. Morice Watershed Monitoring Trust</b>				

<p>The Trust Agreement has been initialled, but not signed, with the BVRC, Office of Wet'suwet'en, six hereditary chiefs as the settlors. The agreement needs to be signed yet and registered as a charitable organization. The funds (\$1.5 million) will be held for 5 years by the BVRC before they can be transferred to the trustees. For these 5 years the interest will be transferred to the trustees. Initial set-up funding of \$140K per year for the first two years is in place.</p> <p>The need for director liability insurance was discussed, and was not thought to be required. Good governance within the BVRC is the best way to ensure directors are not exposed to liability.</p> <p>An annual monitoring plan is required by March 31<sup>st</sup> of each year, and is being worked on by the trustees.</p>	<p>Board instructs staff place the funds in redeemable term deposit, and to look into a long-term investment strategy, and report back to the board. Moved Richard, seconded Alison</p>	<p>Circulate the trust agreement, and information on the governance of trusts.</p>	<p>Next meeting</p> <p>Next meeting</p>	<p>Richard</p> <p>Kirsteen</p>
<b>4b. Information and Knowledge Management Conference – April 17-18, 2013</b>				
<p>Sponsorship update: Spectra Energy has expressed interest in sponsorship. BC Hydro is also interested in the event. Climate Action Secretariat may also be involved. Event is planned as a 2 day event at the Hudson Bay Lodge.</p>		<p>Continue to update board</p>		<p>Rick</p>
<b>4c. Natural Resource Management Forum with area politicians – NWCC Nov 29.</b>				
<p>Event was very well-attended (~100 people) and successful, with Nathan Cullen, Doug Donaldson, Taylor Bachrach and David de Wit speaking.</p>				
<b>4d. NWCC student recruitment</b>				
<p>Follow-up on meeting to try to increase enrollment in university credit courses at the Smithers campus.</p>				
<b>4e. Newsletter</b>				
<p>BVRC Newsletter was just released yesterday. Fall newsletter needs to contain information on the annual awards, and the spring newsletter information on the scholarships.</p>				

<b>5. New Business</b>				
<b>5a. 2014 Meeting dates</b>				
January 15, 2014 February 12, 2014 AGM – Wed March 12, 2014 April 9, 2014 May 14, 2014 June 11, 2014 September 10, 2014 October 8, 2014 November 12, 2014 December 10, 2014		Mark your Calendars!		
<b>5b. AGM Planning Awards:</b>				
Need someone to co-ordinate the award selection.				Laurence, Sybille
Look into science fair award winners to come to the AGM.				Laurence
Plan AGM				Kirsteen, Sybille
<b>5c. Other New Business?</b>				
<b>Co-ordinating monitoring activities</b> Initial monitoring work in the Upper Morice Watershed is currently being done through the BVRC and funded by Apache. Bill McGill, Director of NRESi, is co-ordinating monitoring activity with Apache funds to UNBC.				
<b>Closing Comments and Remarks</b>				
Reminder: Holiday Open House 4:30-7:30 pm Dec. 13 Next Meeting: Wednesday, November 13 <sup>th</sup> , 2013, meeting adjourned	Alison moved, Laurence seconded			