

**Bulkley Valley Centre for Natural Resources Research and Management**  
**Board of Directors Meeting**  
**December 10, 2008**

**Present:** Debbie Cichowski (Chair), Phil Burton, Brian Edmison, Rosemary Fox, Anne Harfenist, Jim McCormack, Bob Mitchell, Don Morgan, Laurence Turney, Rick Budhwa (RPM), Kirsteen Laing (AM)

Note: monthly information update was circulated with agenda

- 1) Acceptance of Agenda
  - *Anne moved to accept; Jim seconded. Approved.*
- 2) Approval of November 12 draft Minutes
  - *Jim moved to adopt minutes with edit ("see 6 below" in action items should read "5"); Don seconded. Approved.*
- 3) Action Items from Previous Meeting(s)
  - a) Sharepoint update; put off until January meeting because Laurence not present
  - b) Foundation access document: update is proceeding; should be ready by January meeting
  - c) Research quality assurance update: put off until January meeting because Laurence not present
  - d) Strategic plan discussion plan: done; new objectives, strategies and/or performance measures for membership engagement is subject for Jan. meeting
    - **All members to consider new ideas for discussion**
  - e) Board evaluation tool: put off until January meeting because Sybille not present
  - f) Checklist for BVRC meeting effectiveness: put off until January because Sybille not present
- 4) Strategic Planning – membership engagement
  - Went through each objective, strategy and performance measure in 2005-2010 strategic plan
  - Discussed how we are meeting objective and where we can improve
  - Discussed rewording some sections to better reflect our present business model
  - Will try a member satisfaction survey (what like as well as what not satisfied with) on one or more aspect of BVRC strategic plan at AGM and by e-mail as attachment to invitation to agm
    - **Sub-committee = Debbie, Jim, Rosemary, Rick will develop survey**
    - Much of discussion focused on development of a Centre Research Plan that would identify research priorities and gaps as well as emerging research needs. The plan would be submitted to research advisory comms. such as FSP and HCTF.
    - **Don to steer workshop and associated solicitation of ideas from researchers**
    - **Idea to be pitched at agm**
    - Future discussions of sections of strategic plan will be more efficient if the strategies are gone through ahead of the meeting with notes on specific ways each strategy is being addressed presently
- 5) New Research Associate
  - Marius Bolder has won the competition
  - Strengths include statistics and modeling
- 6) Holiday Social
  - Will include book launch for Phil Burton's and Dave Coates' books
  - Organized by staff
- 7) New Business
  - R (open source stats program) course in development; probably in January
    - **Rick and Don to organize course**
  - SkeenaNass Centre of Innovation in Resource Economics
  - **Bob will send powerpoint presentation for distribution with minutes**
  - Forex update – are interested in collaborative work; Larry Joseph of Hazelton is ot on staff of Forex; trying to expand beyond forestry (eg. Mining)
  - Request for reminder about action items
    - **Chair to highlight action items from previous meeting when send out draft agenda for next meeting**

**Next Meeting – January 14 at BVC office @ 15:30; Jim M. to chair**

**Meeting Adjourned** Minutes taken by Anne Harfenist