

AGENDA – Bulkley Valley Research Centre Board Meeting

Time: 12 – 2 pm Tuesday, February 18, 2020

Location: Eclipse Geomatics Boardroom. #102 3423 Fulton Avenue, Smithers, BC.

Present: Adrian de Groot, Irene Ronalds, Adriana Almeida-Rodriguez, Johanna Pfalz, Ken White, Paula Bartemucci, Dawn Hanson, and Ken White

Dial-in option: Ché Elkin, Evelyn Hamilton, Alana Clason

Absent: Kira Hoffman (travelling)

Topic and Discussion	Motion/Action	Responsibility
1: Approval of Agenda	Passed	
2: Approval of January board meeting minutes	Passed	
3. Monthly update from Executive Director	<p>See ED monthly update and project summary report circulated by Dawn. Monica and Dawn sent off the financial information to the accountant for the year-end audit. Board would like a financial update and projected budget for 2020 when time allows.</p> <p>Seminars going well. Evelyn recommended Christine Fletcher as a potential speaker for a webinar on issues pertaining to the timber supply and the science and policy interface.</p>	Dawn
4. Agenda items		
AGM	<p>There have not been many nominations for awards. Only one for the Jim Pojar award.</p> <p>Recruitment of new board members underway.</p> <p>Dawn and the staff have been brainstorming about a potential format for the AGM evening. Finger foods and social night.</p> <p>Dawn and Leigh-Ann are going to collaborate on a year in review presentation, showing BVRC highlights. <i>Dawn will send draft AGM agenda to Board.</i></p>	Dawn, Adrian

Wildfire Initiative	<p>Evelyn has recently met with many of the wildfire researchers/major players as well as Geoff Recknell. All were supportive and encouraging of the landscape-level fire resiliency projects, Lakes Pilot, collaborations, etc.. Tactical planning required at landscape level.</p> <p>The amount of money that is currently held by Canada Wildfire for the BVRC-UBC Lori Daniels (UBC) projects (believed to be \$1.3 million) is much lower than we initially thought they had on hand. Canada Wildfire has \$395 K total, which leaves the Centre with ~\$108,000 for now . We have been told that Ian Meier committed \$500 K to the BVRC for the initiative over the fiscal years 2019/2020 to 2021/ 2022. We will need more funding than is on hand to support both projects that Evelyn wanted to initiate (e.g. one with a post-doc - Question 5) <i>and</i> Phil Burton's (UNBC) project (Question 4). Discussion around what level of risk that we are comfortable with right now. Adrian will call Ian to confirm funding.</p>	Evelyn
6. New Business		
Insurance update	<p>Dawn had a careful look at the CGL insurance policy that the Centre currently has. She communicated with the insurance provider and found that all contractors including staff may require their own CGL. Not yet sure of the ramifications of this. Discussion around contractor vs. employee situation. Needs more discussion. <i>Dawn to look into costs and ramifications of staff being employees vs contractors for insurance policy, CRA and for budget.</i></p>	Dawn
UNBC outreach	<p>Alana and Dawn have started on a draft Google document for the Board to collaborate on. Title of 30-min presentation: "Research in the North, for the North: the unique community based model of the BVRC". There is table space available Monday p.m. at the Research Institute Workshop, March 2 and 3, which is part of the Research Week at UNBC. There will be graduate students from science and environment faculties. The objective is to promote BVRC as another option for researchers, to strengthen connections between BVRC and UNBC and keep natural resource researchers in our region.</p>	Dawn and Alana

7. Regular In-Camera Session		All
8. Adjourn Meeting Next Board Meeting is AGM March 25, 2020	Passed	