

## AGENDA – Bulkley Valley Research Centre Board Meeting

Time: 12 – 2 pm Tuesday, December 18 2018

Location: ERM Canada Consultants, 3790 Alfred Ave, Smithers, BC.

Present: Brian Kolman (chaired meeting), Johanna Pfalz, Irene Ronalds (recording), Adriana Almeida-Rodriguez, Pam Wright (on phone), Wade Brunham, Ken White, Don Morgan

Absent: Adrian de Groot, Michael Price

Dial-in option: TBD

Topic and Discussion	Motion/ Action	Due Date	Responsibility
1: Approval of Agenda	Agenda approved		
2: Approval of November board meeting minutes	Passed		
3. Monthly update from ED	See handout from Leigh-Anne for details		Leigh-Ann
<b>4. Agenda items</b>			
ED - 2018 operating budget and Q3 financials	Leigh-Anne provided update on budget. <i>Working on a monthly progress report and money flow.</i>		Leigh-Ann
Conference Update	4 Keynote speakers identified. <i>Looking for 1 more major sponsor. Don sending link to Fed Eco Action Funding Program.</i>	Jan	Leigh-Ann
Morice Watershed Monitoring Trust Agreement A dual relationships and communication issue	<i>Don to contact Ian Sharpe, have MWMTA send an email outlining their Plan A and Plan B options for resolving the trust by March 31.</i>	Jan 22	Leigh-Ann
<b>5. New Business</b>			
Admin fees for 2019	<i>Board to revisit in January. Leigh-Anne to explore options to account for projects with greater complexity. Project management fees separate from administration fees is one option.</i>	Jan 22	Leigh-Ann
Director Updates	Wade, Michael and Don will be stepping down from the Board. ERM continues to offer use of boardroom and storage locker as required. <i>Board members to continue to recruit new candidates for board: FN in particular.</i>	asap	Leigh-Ann/All
Looking forward to 2019 – Strategic top two	List attached		Brian K.
<b>6. Regular In-Camera Session</b>			
7. Adjourn Meeting Next Board Meeting is January 22, 2019	Passed		

Strategic Priorities:

1. Climate change reinforcement and BVRC brand identity
  - a. Fire conference and climate change
  - b. Upper Bulkley – Morice climate change adaptation and land use planning – workshop
2. Greater involvement of First Nations – on board, at workshops, conferences
3. Greater presence of BVRC on social media
4. EDNA and positioning BVRC as center for
5. Promoting more workshops like the mushroom id
6. Greater collaboration with Environmental Stewardship Initiative – BVRC as a resource for stewardship expertise and people
7. ESI Monitoring workshop for fall 2019
8. Caribou
9. Data accessibility
10. Keeping the ship afloat
11. More projects
12. Building our network and increasing memberships
13. Establishing new research programs